

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Marlborough Town Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Marlborough
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To upgrade the audio visual system in the Marlborough Town Hall to provide better facilities for the delivery of a range of cultural events including exhibition, workshop and performances.
Where will your project take place?	Town Hall, High St, Marlborough
When will your project take place?	As soon as possible
How many people will benefit from your project?	All users from Marlborough Community
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The project provides improved cinema and theatre facilities for the Marlborough and surrounding community. 8.2 and 8.3 on pg 20

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The KVAT project to build a riverbank Arts facility in George Lane car park has not come to fruition, leaving an identified need to improve local facilities. The project will also include the provision of an up to date hearing loop system to assist those people who are hard of hearing.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The town hall is used by all sections of the Marlborough and surrounding community area, which is not just limited to the residents of the town but includes Great Bedwyn, Ramsbury, Preshute, Aldbourne, Burbage etc. This project will provide improved facilities for use by cultural groups such as KVAT, Marlborough Players, Marlborough Downs Movies, Jazz Festival, Arts Shows, Marlborough LitFest. In addition groups that will benefit from this will be youth groups as it will enable the showing of films, commercial functions, civic functions, wedding ceremonies.

Marlborough Town Hall is an important public building for the area, and we want to increase the use of the building by the community, making the town hall more of a focal point for the community, bringing more people together and increasing community cohesion.

Wider promotion of the Town Hall in the region thereby increasing tourism and employment. Enable us to attract visiting theatre groups and higher quality musical events, increasing the profile of the culture available in the town.

With the central and focal local of the Town Hall, these improved facilities it will bring additional spin-off trade to the local retailers

Any other information about your project.

This project complements our plans to improve disabled access to the Town hall. Marlborough Downs Movies (MDM) was funded by a grant from the Area board to develop the opportunity for the youngsters in the town to experience cinema. This project will enhance and develop the ability of the Town Council to provide a flexible venue which will specifically meet the needs identified by MDM. This project will enable MDM to develop from the initial scheme to a sustainable long term solution. The town council has an ambition to transform the Town Hall from being a Heritage icon into a multi-purpose living and flexible heart of the community. The facilities will not just benefit the residents of Marlborough, but also the wider area. Support from the community is evidenced by the fact that Marlborough Players have offered £11,000 towards improving the facilities for the shows that they put on at the Town Hall. MDM has ambitions to develop a Film Festival.

3 - Management

How many people are involved in the management of your group/organisation? 16

Of these, how many are:

Over 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Town Council will fund future maintenance costs from its precept.

If you were not awarded the full amount requested, what would be the impact on your project?

The project will be delayed whilst alternative sources are identified.

How will you know whether your project has made a difference in the community?

Feedback from users of the facilities and increased use of the Town Hall. User satisfaction surveys

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: March

Year: 2010

A - Total income:

£509,250

B - Minus total expenditure:

£452,082

Surplus/deficit for year: (A minus B)

£57,168

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Stage lighting	£20,329	Own fundraising/reserves	£
Sound wiring infrastructure	£3,292		£
Sound equipment	£5,428	Parish/town council	c £31,452
Audio Visual - rear projection	£8,426		£
Stage curtains	£5,273	Trusts/foundations	£11,500
Intercom	£1,611		£
Stage lighting - extra bar	£1,346	In kind	£
Stage lighting - Extra lanterns	£2,247		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£47,952	Total Project Income	£42,952

Total project income B	£42,952
Total project expenditure A	£47,952
Project shortfall A – B	£5,000
Award sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Barclays
Please give the title name of the organisations' bank account e.g. current	No 1 Current Account

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

b) How does your project work to promote inclusion, participation and good community relations?

Providing facilities to bring the community together

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team